



Inspiring creative excellence through education, cultural exchange, and exploration of the unique qualities of Italian hill towns

NEW DIRECTOR APPLICATION FORM – Due December 1, 2020

Email your application to info@civitainstitute.org

PRINTED NAME: _____

MAILING ADDRESS: _____

EMAIL ADDRESS: _____

WEBSITE: _____

LINKED IN: _____

INSTAGRAM: _____

PHONE(S): _____

OVERVIEW

The Board intends to add up to three new Directors by February 1, 2021. Skill sets or special interests in the following committees and activities is preferred: Archive and Collections, Communications, Educational Programs, Events, Facilities, Fellowship and Creative Retreats, Fundraising, Membership and Outreach.

DIRECTOR EXPECTATIONS

- Support the mission of The Civita Institute; comply with bylaws; assist facilities, archives, and programs
- Serve for 3 years; participate in formal training and attend three board meetings prior to voting
- Volunteer 10 hours/ month on committees and in board meetings in Seattle (via Zoom during Covid-19)
- Chair a committee and/ or serve as an officer, recruit volunteers and members
- Assist fundraising activities; become a member at \$75/ year; procure \$500/ year from donors/ donations
- Travel every three years to a Facilities Work Party in Civita (lodging and travel stipend provided)

DIRECTOR BENEFITS

- Cultural exchange between Americans and Italians in Civita and Seattle, within all of Italy and the USA
- Meeting and collaborating with creative thinkers from diverse disciplines and locations
- Developing nonprofit board skills; exercising leadership as a committee chair or officer
- 'Giving-back' or 'paying-forward' to strengthen a private, educational nonprofit; enrich the lives of others
- Travel every three years to a Facilities Work Party in Civita (lodging and travel stipend provided)

Board of Directors: Iole Alessandrini Stephen Day Cathy Dempsey Erica Hanson Nancy Josephson Sharon Mentyka Clark Pickett
Legacy Advisory Group: Steven Holl Elaine Latourelle Peter Steinbrueck

USA: 1326 Fifth Avenue Suite 650 Seattle, Washington 98101 USA

ITALY: Via della Maestà Civita di Bagnoregio (VT) 01022

Tel & Fax: 206.625.1511 email: info@civitainstitute.org www.civitainstitute.org



Inspiring creative excellence through education, cultural exchange, and exploration of the unique qualities of Italian hill towns

APPLICATION PROCESS

- Fill out this application
- Provide written response to the Statement of Interest, Skill Sets, Previous Board Experience, and Recommenders as described below
- Sign at the bottom of the New Director Application Form
- Email to info@civitainstitute.org by December 1, 2020
- Interviews may be requested during the month of January 2021
- Selection of up to three new directors is anticipated by February 1, 2021 (Board of Directors has final say)

STATEMENT OF INTEREST

Please tell us why you would like to be a Director of the Board of The Civita Institute, up to 500 words.

SKILL SETS

Please list your skills or areas of expertise that you could contribute to the Board.

PREVIOUS BOARD EXPERIENCE

Please indicate any other nonprofit or commercial boards that you have served on.

RECOMMENDERS

Please provide the names and contact information of three persons who will recommend you as a Director of The Civita Institute. They need not prepare anything except to expect a call or an email.

AGREEMENT

Please sign below to let us know that you agree with the New Director Expectations and Benefits and to confirm your interest in becoming a director of the Board of The Civita Institute.

SIGNATURE: _____

DATE: _____

THANK YOU VERY MUCH FOR YOUR INTEREST IN THE BOARD OF DIRECTORS OF THE CIVITA INSTITUTE!

Board of Directors: Iole Alessandrini Stephen Day Cathy Dempsey Erica Hanson Nancy Josephson Sharon Mentyka Clark Pickett
Legacy Advisory Group: Steven Holl Elaine Latourelle Peter Steinbrueck

USA: 1326 Fifth Avenue Suite 650 Seattle, Washington 98101 USA
ITALY: Via della Maestà Civita di Bagnoregio (VT) 01022
Tel & Fax: 206.625.1511 email: info@civitainstitute.org www.civitainstitute.org